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## Photography Guidelines

There has been much talk about who is allowed to take pictures of children (under 18s) playing sport and in particular what parents/carers/guardians are permitted to do. The FA would like to assure parents/carers/guardians, coaches, spectators, players and local media that we encourage the taking of appropriate images of children in football.

### Potential Risks

The FA has developed this guidance to help avoid the following:

- I. The inappropriate use, adaptation or copying of images for use on child abuse websites on the internet (often incorrectly referred to as pornography sites)
- II. The identification of children when a photograph is accompanied by significant personal information that will assist a third party in identifying the child. This can lead, and has led, to children being 'groomed'.
- III. The identification and locating of children in inappropriate circumstances which include: where a child has been removed from his/her family for their own safety;
- IV. Where restrictions on contact with one parent following a parental separation exist e.g. in domestic violence cases;
- V. In situations where a child may be a witness in criminal proceedings; or other safeguarding children concerns.
- VI. It's important to remember the majority of images taken are appropriate and taken in good faith.
- VII. If we take the following simple measures, we can help to ensure the safety of children in football.

### Common sense considerations to ensure everyone's safety

#### Do:

- A. Share The FA's guidance on taking images with all parents/carers/guardians and members when they join our club.
- B. Ensure the club has parental/guardian consent to use a player's image if it is to be used in the public domain e.g. our club website or a newspaper article.
- C. Ensure that any child in our club who is under care proceedings, is protected by ensuring that their image is not placed in the public domain at all.  
This can be done by using a Consent Form, so that parents/carers/guardians can identify whether this applies to children in their care focus on the activity rather than the individual.
- D. Ensure all those featured are appropriately dressed (a minimum of a vest or shirt and shorts).
- E. Aim to take pictures which represent the broad range of youngsters participating safely in Football.

## Privacy Policy

RSJ JFC is keen to keep members, parents/ guardians/carers, coaches and supporters up to date with its privacy and data protection policy in line with the General Data Protection Regulations (GDPR – May 2018). We want you to know whose data we keep, why it is retained, how it is retained and when it may be used. We would like to assure all that we

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respect the privacy of children and parent's/guardian information. The primary purpose of the data we hold is for club membership and the necessary affiliation to the leagues and the County FA. The management of the data we hold is the responsibility of the following:

Club Secretary:

Club Committee:

RSJ JFC managers and coaches:

The data we collect is via player registration forms, photograph consent forms and medical information. Parents/ guardians/carers are asked to sign these documents at the start of each season. This is their agreement to provide information that we need to affiliate with the league. Parents/guardians/carers can opt out of these processes and or object to their data being used at any time. Data Processing Information gathered via the processes outlined will be stored and retained. To ensure its accuracy it will be updated on a regular basis (minimum annually) and only shared with RSJ JFC managers and relevant members of the club committee (in order to facilitate the primary purpose of the club) the County FA and the Sheffield and District Junior Sunday League. The information obtained covers the basic required for affiliation and relevant medical information to ensure that players are safe.